

ST MARY ARMENIAN APOSTOLIC CHURCH
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Rev. Father Hovsep Karapetyan, Pastor

T/r Ywvs/5 Qhny> Karapetean, Hwvi=

SCHEDULE OF DONATIONS
 For the use of
CHURCH HALL & FACILITIES

ACTIVITY	GENERAL PUBLIC	DUES PAYING MEMBERS	ARMENIAN ORGANIZATIONS
LUNCH/DINNER RECEPTION	Rental: \$ 800.00 (1) Clean-up Deposit: _____ Total: _____	Rental: \$600.00 (1) Clean-up Deposit: _____ Total: _____	Rental: \$600.00 (1) Clean-up Deposit: _____ Total: _____
DANCE	Rental: \$650.00 (1) (*) Clean-up Deposit: _____ Total: _____	Rental: \$500.00 (1) (*) Clean-up Deposit: _____ Total: _____	Rental: \$500.00 (1) (*) Clean-up Deposit: _____ Total: _____
DINNER/DANCE	Rental: \$1,000.00 (1) (*) Clean-up Deposit: _____ Total: _____	Rental: \$750.00 (1) (*) Clean-up Deposit: _____ Total: _____	Rental: \$750.00 (1) (*) Clean-up Deposit: _____ Total: _____
MEETINGS LECTURES	Rental: \$400.00 (*) Clean-up Deposit: N/A Total: _____	Rental: \$250.00 (*) Clean-up Deposit: N/A Total: _____	Rental: \$250.00 (**) Clean-up Deposit: N/A Total: _____

(*) Fee includes light kitchen usage - such as preparation of coffee, warming of food prepared elsewhere.
 (**) Fee may be waived with prior approval for public lectures on the Armenian Church, Armenian history and culture.
 (1) There is an additional \$100 for the kitchen use for cooking, etc. An additional \$100 fee may apply for an additional trash pick-up request from the Waste Management.

For Lunch Dinner or Dance a \$300.00 deposit is required at the time of signing of this contract. Two weeks prior to the event, full rental fee must be paid.

HALL RENTAL AGREEMENT - RULES AND REGULATIONS

1. Renter will be given "The 10 Fire Commandments" card with an explanation of the fire regulations for the rented area and the locations of extinguishers and alarms.
2. Activities must terminate by midnight, with hall vacated by users no later than 1:00 AM.
3. Use of the hall Sundays shall not commence before 4:00 PM - including set up, decorations, and kitchen use.
4. Church may arrange tables and chairs as requested, with one week's advance notice. Table coverings and decorations are the responsibility of the user.
5. Wall/ceiling decorations are subject to prior approval. **All decorations that go up must come down.**
6. Use of church piano and audio systems are subject to prior approval; audio volume will be subject to church control.
7. Exits must not be obstructed at any time.
8. All caterers must be approved.
9. Gambling is strictly prohibited.
10. Whenever a large number of children are expected, user must provide for their proper supervision.
11. Rental fees are based on 4 hours of usage; extra 20% charge for each additional hour. User will be allowed 3 hours for set-up purposes.
12. Kitchen usage includes 4 hours of cooking and preparation - excluding the use of the church's serving items such as china, silverware, pitchers, baskets and other items. There is an additional \$100 for the kitchen use.
13. The renter has the responsibility to leave the rented area in the same condition as received. The church will provide the necessary clean-up service to be paid from the deposit. Any amount not spent for clean-up, it will be returned to the renter.

(Print name): I, _____ STATE THAT I HAVE READ THE RULES

AND REGULATIONS CAREFULLY AND I WILL CONFORM TO THE PROVISIONS SET FORTH:

ACTIVITY: _____ DATE RESERVED: _____

RENTER'S SIGNATURE: _____ DATE: _____

CONTRACTOR'S SIGNATURE: _____ DATE: _____

PREPARATION STARTS AT: _____

EVENT STARTS AT: _____ EVENT FINISHES AT: _____